



CHILD SAFETY REPORTING PROCESS

WHO CAN REPORT?

Parents/Guardians, Child, Staff members or volunteers (e.g team manager)

WHAT TO REPORT?

Any child safety and wellbeing concerns, including:

- Any form of child abuse, physical abuse, sexual abuse, verbal abuse, bullying, emotional or psychological abuse and neglect.
- Any disclosures of abuse or harm to a child
- Any allegations, suspicions, or observations
- Any breaches of our Association and/or Basketball Victoria Codes of Conduct
- Any other safety or wellbeing issues involving children

CALL 000 IF A CHILD IS IN IMMEDIATE DANGER

HOW?

Email Child Safety and Wellbeing Officer

childsafety@nunawadingbasketball.com.au

or phone the Association office 9802 6711

WHO TO?

Nunawading Basketball Child Safety and Wellbeing Officer, Cathie Johns or Chief Executive Officer, Mark Hallett.

WHAT HAPPENS NEXT?

The Child Safety and Wellbeing Officer will:

Offer support to the child, the parents, the person who reports, and all the staff members or volunteers involved

Initiate internal processes to ensure the safety of the child, clarify the nature of the complaint and commence disciplinary process (if required)

Decide, in accordance with legal requirements and duty of care, whether the matter should/must be reported to the police or Child Protection, and if required make report as soon as possible.

OUTCOME

As appropriate, all relevant staff, volunteers, parents, and children will be notified of the outcome of any investigation. The process may lead to updates being made to related Association policies and procedures.